

**OCS Board of Directors
MEETING MINUTES
Monday, August 29, 2011, 4:00 p.m.**

Directors

Andy Vega, Acting President
Chris Glatz, Treasurer
Jessicah Nichols, Secretary
Dr. Jane Martin, Board Member
Cliff Repperger, Board Member

The mission of Odyssey Charter School, working in partnership with the family and the community, is to help each child reach full potential in all areas of life. Our aim is to educate the whole child with the understanding that each person must achieve a balance of intellectual, emotional, physical, moral, and social skills as a foundation for life.

A. OPENING EXERCISES

- Call to Order & Establish Quorum – **Those in attendance were Dr. Jane Martin, Andy Vega, Chris Glatz and Cliff Repperger**
- Pledge of Allegiance
- Adoption of the Agenda – **Dr. Jane Martin motioned to adopt the agenda. Cliff Repperger seconded the motion. The agenda was adopted unanimously.**

B. PUBLIC PRESENTATION (Members of the public that wish to address the Board must sign-in and will have 3 minutes to speak. The Board will not address the presenter or take action at this time)

1. Presentation of 2010-2011 Annual Audit – **HLB Gravier presented the Odyssey 2010-2011 Annual Audit.**

C. MANAGEMENT COMPANY REPORT

1. Board Training – Cindy Gilmore – **Board Members were informed that they will be receiving information on their upcoming Board training which is due this year.**
2. Orion Charter Contract Update – Constance Ortiz – **The Orion Charter Academy contract with Orange County Public Schools has been approved by the School Board. The property has been acquired.**
3. New Charter Applications Update – Constance Ortiz – **The Odyssey Spacecoast Academy and Odyssey Charter High School charter applications have been submitted to the District and we are awaiting their decision to approve or deny.**

D. ADMINISTRATOR REPORT

1. School Improvement Plan – **A SAC committee has been formed to help with the School Improvement Plan.**
2. Curriculum – **We are planning on building the curriculum and also increase the technology with smart boards and projectors. Estimated amount is \$100,530.**

E. REPORTS AND PRESENTATIONS (Does not require Board action)

1. Presentation of Annual Audit 2010-2011
2. Acceptance of Board President Resignation Effective June 22, 2011

F. CONSENT AGENDA (Items below can be approved in one motion. A motion must be made to pull a Consent Agenda item to be discussed, and placed on the Action Agenda) – **Chris Glatz motioned to approve Consent items 1-5, item 6 with \$326,443 of interest added to the final budget, and consent items 8-12. Jane Martin seconded the motion. Approved unanimously.**

1. Approval of Board Meeting Minutes for July 28, 2011
2. Approval to Remove Bob Williams as a Signor on all Odyssey Bank Accounts
3. Approval of Annual Audit 2010-2011
4. Approval of 2011-2012 Capital Outlay Plan
5. Approval of Monthly Financial Reports for May and June 2011
6. Approval of Final 2010-2011 Budget (Included in June Financial Report) – with \$326,443 of interest added to the final budget
7. ~~Approval of Teacher Contracts~~ – **Pulled and placed on Action Agenda**
8. Authorization to Change Grading Policy for Specials to be Consistent with District for Grades K-5
9. Approval for Corey Kadelec, Andrew Bresse, David Hamby, and Marilyn Hyppolite to teach out-of-field in ESOL
10. Approval for Marilyn Hyppolite to teach out-of-field in Reading
11. Approval for the First and Second Grade Classes to Attend an Out-of-County Field Trip to Green Meadows Farm
12. Approval of Technology and Curricular Order - **For approximately \$100,530.00**
13. ~~Approval of Revised Bus Driver Job Description~~ – **Pulled and placed on Action Agenda**

G. ACTION AGENDA (Items to be discussed)

1. Election of Board President – **Chris motioned to table until the January Annual Meeting. Jane Martin seconded the motion. Approved unanimously.**
2. Approval to Add Newly Elected President as a Signor to All OCS Bank Accounts per OCS Financial Policies – **Chris motioned to table until the January Annual Meeting. Jane Martin seconded the motion. Approved unanimously.**
3. Approval of Teacher Contracts – **Dr. Martin motioned to approve and asked that Nutrition Education, abiding by the mission and vision, including the Wellness Policy to be added to the “duties of employment” in section 2 of the teacher contract. Chris Glatz seconded the motion. Approved unanimously.**
4. Approval of Revised Bus Driver Job Description – **After a brief discussion, Dr. Jane Martin motioned to approve. Chris Glatz seconded the motion. Approved unanimously.**

H. BOARD DIRECTORS' REPORT -


*Next scheduled meeting: October 27, 2011, at 4 pm

- Approval of First Quarter Financial Report
- Approval of School Improvement Plan
- Merit Award Presentation

I. ADJOURNMENT – the meeting was adjourned at 4:56 p.m.

APPROVED OCT 27 2011

Date Approved


Board President


Board Recording Secretary